



**Purchasing Supply Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 22
AGENDA DATE: Thu 08/04/2005
PAGE: 1 of 2**

SUBJECT: Authorize execution of a 12-month supply agreement with RECORDED BOOKS, LLC, Prince Frederick, MD, for the purchase of unabridged audio books on cassette and compact disc for the Austin Public Library in an amount not to exceed \$231,250, with two 12-month extension options in an amount not to exceed \$231,250 per extension option, for a total agreement amount not to exceed \$693,750.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$30,938 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Library Department. Funding in the amount of \$7,604 is available in the Fiscal Year 2004-2005 Approved Capital Budget of the Library Department. Funding for the remaining ten months of the original contract period and extension options is contingent upon available funding in future budgets.

FISCAL NOTE: A fiscal note is attached.

REQUESTING Purchasing
DEPARTMENT:for Library;

**DIRECTOR'S
AUTHORIZATION:** Vickie Schubert

FOR MORE INFORMATION CONTACT: Mick Osborne, Senior Buyer/974-2995

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Sole Source.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this purchase.

This contract will provide for the purchase of approximately 4,333 spoken word audio cassettes and compact discs, commonly referred to as "audio books", for the collection of the Austin Public Library, including the Austin History Center, the John Henry Faulk Central Library and the twenty branch libraries. The contractor will provide complete processing services.

There are three primary sources of supply for audio books. Authors and/or publishers dictate the source of supply for their particular titles. Authors/publishers contract either with Recorded Books or Books on Tape. Therefore, each of these vendors is a sole source for a particular group of authors. These two firms publish the audio version of the book and sell directly to end users such as the Austin Public Library. Some authors/publishers will publish the audio book themselves and sell their titles through distribution. This Council action will award a contract for audio books published by Recorded Books. The City already has an existing contract with Books on Tape for audio books available only through that source.

This contract will also provide for the opening day collections for the expanded Terrazas Branch Library, Spicewood Springs Branch Library and North Village Branch Library.

The cost breakdown for this contract is in three parts.



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The City will receive a 10% discount from Recorded Books' published price list for individual title orders (orders placed as needed for newly published audio books and back catalog items.) The City will receive a 20% discount from its published price list for all continuous order plans (blanket orders for books published serially, such as annual reference books and things like Hardy Boys or Nancy Drew).

All audio book orders include a processing fee of \$.75 each.

**CIP BUDGET
FISCAL NOTE**

DATE OF COUNCIL ACTION:
WHERE ON AGENDA:
DEPARTMENT:

07/28/05
Resolution
Library

SUBJECT: Authorize execution of a 12-month supply agreement with **RECORDED BOOKS, LLC**, Prince Frederick, MD, for the purchase of unabridged audio books on cassette and compact disc for the Austin Public Library in an amount not to exceed \$231,250, with two 12-month extension options in an amount not to exceed \$231,250 per extension option, for a total agreement amount not to exceed \$693,750.

Parent Project Name: Terrazas Branch Library Expansion Project
Project Authorization: 2004-2005 Approved Capital Budget
Funding Source: 1998 GO Bond, Prop 4
Fund/Agency/Orgn: 8101-857-6002

Current Appropriation:	\$3,635,000
Unencumbered Amount:	\$ 177,860
Amount of This Action:	\$ (7,604)
Remaining Balance:	\$ 170,256

Use of Remaining Balance:

Remaining funds will be used for construction and equipment as necessary to complete the Terrazas Branch Library Expansion Project.

Austin Public Library Financial Manager:

Signature *Dana McBee*

Date: 7/7/05